
PMP Task Force II – Brake Dust Sampling and Measurement

Organizational Aspects

1. Participants: The organizations/companies invited and accepted to participate to the Task Force II as well as the people representing the organizations/companies are listed below in alphabetical order:

- i. AUDI (Sebastian GRAMSTAT)
- ii. AVL (Thanasis MAMAKOS – Michael ARNDT)
- iii. BMW (Rasmus LEICHT – Katharina LAMMEL)
- iv. Brembo (Francesco RICCOBONO – Mattia ALEMANI)
- v. CARB (Sonya COLLIER)
- vi. DEKATI (Mikko MOISIO – Ville NIEMELA)
- vii. Ford (Jarek GROCHOVICZ – Marcel MATHISSEN)
- viii. General Motors (Matthew ROBERE)
- ix. HORIBA (Dmytro LUGOVYY – Thomas MAIER)
- x. ITT Motion Technologies (Agusti SIN)
- xi. JARI (Hiro HAGINO)
- xii. JRC (Theodoros GRIGORATOS – Giorgio MARTINI)
- xiii. LINK Engineering (Carlos AGUDELO – Radek MARKIEWICZ)
- xiv. Opel (Reinhold ENDERS – Thomas NEFF)
- xv. TMD Friction (Ilja PLENNE – Andreas PAULUS)
- xvi. TSI (Jurgen SPIELVOGEL – Stephan PERCOT)
- xvii. TU Ilmenau (David HESSE – Klaus AUGSBURG)
- xviii. TU Ostrava (Michal VOJTSEK)

USA (CARB; GM; LINK) and Japan (JARI) representation has been confirmed. Also North American SAE representation is possible since Carlos AGUDELO (LINK) and Matthew ROBERE (GM) have been charged with the additional duty to report back to NA SAE the activities of Task Force I. They are more than welcomed to do the same for the Task Force II.

Organizations/companies that have not yet nominated a second representative are kindly asked to do so. It is important to maintain at least 2 persons from each organization/company in the loop in order to ensure the smooth and continuous conduct of the meetings. However, it is possible – and maybe more efficient – to have only one representative present at the meetings. Also if there are corrections/feedback regarding the names, representatives, or naming of the organization/company please let me know.

2. Organization of the Meetings: The WebEx meetings will take place every two weeks at 15.00 – 16.00. The day will be decided at the 1st Meeting. Meanwhile please send to theodoros.grigoratos@ec.europa.eu your preferable option regarding the day. The time has been defined based on the possibility to let people from the US and Japan to participate (still difficult but no other timing fits better). Please provide an alternative in case you consider better (mainly referring to US and Japanese colleagues). Days and timing may change in the future based on the needs of the group.

3. Decision making mechanism and reporting

Regarding the decision making process previous experience has showed that the whole procedure should be based on a common understanding and decision policy. Voting shall be adopted only in exceptional cases and if it is absolutely necessary. Decisions are not necessary to be taken/finalized during the meetings as further approval from the hierarchy may be required internally by some participants.

Each time an agenda will be sent along with the invitations before each meeting. Items in the agenda will be proposed by all members and it will be finalized and sent by the JRC. The draft Minutes of Meeting will be circulated to the group for comments/feedback right after the meeting and then will be finalized by JRC based on the feedback received. A detailed analysis – as well as the progress of the work – will be reported at the PMP group during its face to face meetings (Next Meeting 8 November 2017, Ispra).