

**Terms of Reference and Rules of Procedure of the informal
Group of GRSG on Accident Emergency Call System (AECS)**

A. Terms of Reference

1. The informal group is established due to the decision of 160-meeting of WP29 (item 61 of the report) .
2. The informal group shall develop a draft regulatory proposal for a new UN Regulation on Accident Emergency Call System (AECS) to be annexed to the 1958 Agreement in order to establish uniform technical requirements for such systems with the aim to reduce the number of people killed and injured in road accidents.
3. The informal group shall use as a basis for the discussions the Russian proposal ECE/TRANS/WP.29/2013/67 submitted and presented during 160th session of WP.29, held in Geneva (25 June – 28 June 2013).
4. The group should take full account of existing data and research in developing its regulatory proposal. It should consider pre-existing standards (e.g. ISO, SAE, EN, CEN, HELPNET, GOST/GOST R, ITU, ETSI, 3GPP guidelines and regulations) and national legislations for AECS in developing its proposals.
5. The group shall focus on in-board systems for vehicles in categories M₁ and N₁. Vehicles of categories N₂, N₃, M₂, and M₃ may be covered in a later stage.
6. The target completion date for the work of the informal group shall be the 107th session of GRSG in October 2014.
7. The informal group is intended to propose to GRSG a draft text for a UN Regulation on Accident Emergency Call System. The adoption process remains the responsibility of GRSG, WP.29 and AC.1 in line with the rules defined by the 1958 Agreement.

B. Rules of Procedure

1. The informal group is a sub group of GRSG, and is open to Contracting Parties, Vehicle Manufacturers and Suppliers, Technical Services, and all participants of GRSG
2. A Chairman and a Secretary will manage the informal group.
 - a. Chairmanship shall be under the responsibility of the Russian Federation
 - b. The secretariat shall be under the responsibility of OICA

3. The official working language of the informal group will be English.
4. All documents and/or proposals must be submitted to the Secretary of the group in a suitable electronic format in advance of the meeting. The group may refuse to discuss any item or proposal which has not been circulated 10 working days in advance.
5. An agenda and related documents will be made available on the website by the Secretary, in advance of all scheduled meetings.
6. Decisions will be reached by consensus. When consensus cannot be reached, the Chairman of the group shall present the different points of view to GRSG. The Chairman may seek guidance from GRSG as appropriate.
7. The progress of the informal group will be routinely reported to GRSG – wherever possible as an informal document and presented by the Chairman, the Secretary or their representative(s).
8. All working documents should be distributed in digital format. Meeting documents should be made available to the Secretary for publication on the website of WP.29.