

# **Electric Vehicle Safety Informal Working Group**

## **Task Force Operating Principles**

### **Objectives:**

To form small technical groups to work on specific technical items. The Task Force (TF) will investigate the assigned topic to address its requirement(s) and test procedure(s) by analysing existing scientific data and/or conducting research/testing to generate the necessary technical justification. The TF will follow the principles of the Terms of Reference (TOR) prepared for the Vehicles Safety informal working group (EVS-IWG).

### **Operating Principles:**

The Task Force will operate under the following guidelines:

- TF will be comprised of the relevant experts from contracting parties & other technical stakeholders.
- TF will prepare a research plan to address the issue and the approach to establish a solution. The plan will be submitted to the leadership of the EVS-IWG.
- The TF will address the issue based on the principles in the TOR of the EVS-IWG.
- The TF leader will arrange face to face meetings, teleconference and web conferences or email exchanges as appropriate.
- The solution (requirements, test procedures and justifications) will be science-based with supporting data and analysis. As necessary, the TF members will provide information on testing, conducted or ongoing, and contribute test data/results.
- The TF will elaborate and document different options, evaluate analysis and data; and prepare common positions and/or recommendations.

### **Reporting:**

The TF will provide a progress report and final report to EVS-IWG. In addition the TF will raise any unresolved issues and propose recommendations to the co-sponsorship of the IWG.

### **Timeline:**

- Provide draft plan by February 14<sup>th</sup>, 2014.
- Conduct teleconference with EVS-IWG leadership by February 28<sup>th</sup>, 2014.
- Provide a written status update at IWG meetings, starting with the 5<sup>th</sup> meeting in April 2014.