

## **Draft Proposal for Terms of reference and rules of procedure for the Informal Working Group on ITS/Automated Driving (IWG on ITS/AD)**

### **I. Introduction**

[...]

### **II. Working items to be covered**

[...]

### **III. Timeline**

[...]

### **IV. Rules of procedure**

The following rules of procedure describe the functioning principles of the informal working group.

- (a) Following the Rules of Procedure of WP.29. Chapter 1, Rule 1, the IWG is open to all experts from any country or organization of WP.29 and its subsidiary bodies.
- (b) Two Co-Chairs (Japan and United Kingdom) and a Secretary (NTSEL) will manage the IWG.
- (c) The official language of the IWG will be English.
- (d) All documents and/or proposals shall be submitted to the secretary of the group in a suitable electronic format, preferably in line with the UNECE guidelines in advance of the meetings. The group may refuse to discuss any item or proposal which has not been circulated 5 working days in advance of the scheduled meetings.
- (e) The IWG shall meet regularly in conjunction with the WP.29 sessions, presuming the availability of meeting rooms. Additional meetings will be organized upon demand.
- (f) An agenda and related documents will be circulated to all members of the informal working group in advance of all scheduled meetings.
- (g) The work process will be developed by consensus. When consensus cannot be reached, the Co-Chairs of the informal group shall present the different points of view to WP.29. The Co-Chairs may seek guidance from WP.29 as appropriate.

- (h) The progress of the informal group will be routinely reported to WP.29 orally or with an informal document by the Co-Chairs or the Secretary.
- (i) All documents shall be distributed in digital format. The specific ITS/AD section on the UNECE website shall be used for this purpose.

## **Annex 1**

[...]

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