

Project team on PPP Standard Transport Infrastructure - Rails

Team meeting draft discussion and action items

Tuesday, 01 December 2015 [Conference call] session (15:00-15:45 CET)

Participants	
Team	Jonathan Beckitt, Suresh Chand Mittal, Naresh Bana, Serdar Dayan, Mustafa Mecit, Champika Liyanage, Doris Chevalier, Wilfried Bassale, Pekka Leviakangas, Wojciech Bugajski, Svetlana Maslova, Andrey Yushkov, Jeroen Huiskamp, Charles Johnson-Ferguson, Dmitry Kadykov
Invited	
Apologies	Serdar Dayan, Mustafa Mecit, Champika Liyanage, Wilfried Bassale, Pekka Leviakangas, Wojciech Bugajski, Svetlana Maslova, Andrey Yushkov, Claudio Meza
UNECE Secretariat	Scott Walchak

Agenda item	Discussion	Action/Decision	Responsibility	Deadline
1. Roll-call	The team leader welcomed the participants and noted the apologies for absence. Scott Walchak joined the meeting in place of Claudio Meza.			
2. Approve notes of previous session	The minutes of the meeting of Tuesday 3 November 2015 were approved without comment.			
3. Discussion of Agenda items	<p><u>Agenda item 2</u> A revised form of questionnaire (to take account of SDGs) had been prepared and circulated by the Secretariat. Team members were requested to advise any final comments by close of business on 2 December 2015.</p> <p><u>Agenda item 3</u> The Secretariat outlined the revised timetable for sending out the questionnaires. The objective is now to send out the first wave in the week commencing 7 December with a return date before the end of January 2016. Team members should advise their contacts accordingly.</p> <p><u>Agenda item 4</u> There were no additions to the list of projects already identified. The team leader will circulate a list (including the signalling project from Spain) for discussion at the next meeting.</p>	<p>1. Team members to provide any final comments on the questionnaire</p> <p>2. The Secretariat to send out questionnaires in the week commencing 7 December 2015</p> <p>3. The team leader to circulate an updated list of suitable reference projects and guidance.</p>	<p>1. All</p> <p>2. The Secretariat</p> <p>3. The team leader</p>	<p>2 December 2015</p> <p>11 December 2015</p> <p>8 January 2016</p>

Agenda item	Discussion	Action/Decision	Responsibility	Deadline
4. Items for decision	There were no items for decision.			
5. Other business	The next task is to develop the standard. The Secretariat is preparing some guidance as to how this should be undertaken.	The Secretariat to circulate guidance as to how the PPP standards should be prepared.	The Secretariat	1 December 2015
6. Planning next meeting/call	Tuesday, 12 January 2016 at 15:00 CET			