

# Project team on PPP Standard Transport Infrastructure - Rails

## Team meeting draft discussion and action items

Tuesday, 1 March 2016 [Conference call] session (15:00-15:30 CET)

Participants	
<b>Team</b>	Jonathan Beckett, Suresh Chand Mittal, Naresh Bana, Serdar Dayan, Mustafa Mecit, Champika Liyanage, Doris Chevalier, Wilfried Bassale, Pekka Leviakangas, Wojciech Bugajski, Svetlana Maslova, Andrey Yushkov, Jeroen Huiskamp, Charles Johnson-Ferguson, Dmitry Kadykov
<b>Invited</b>	Laurie Carrette (CMS), Jan Van Schoonhoven
<b>Apologies</b>	Serdar Dayan, Mustafa Mecit, Champika Liyanage, Doris Chevalier, Wilfried Bassale, Pekka Leviakangas, Wojciech Bugajski, Svetlana Maslova, Andrey Yushkov, Charles Johnson-Ferguson, Dmitry Kadykov
<b>UNECE Secretariat</b>	Claudio Meza

Agenda item	Discussion	Action/Decision	Responsibility	Deadline
1. Roll-call	The team leader welcomed the participants and noted the apologies for absence.			
2. Approve notes of previous session	The minutes of the meeting of Tuesday 2 February 2016 were approved without comment.			
3. Discussion of Agenda items	<p><u>Agenda item 2</u> The Secretariat provided an update regarding responses to the questionnaire. The deadline has passed but further responses are expected. Team members are requested to encourage any of their contacts who have not yet responded to do so.</p> <p><u>Agenda item 3</u> The Secretariat provided an update as to progress with the guidance for the standard which is being finalised for wider circulation. The team leader had prepared an outline of the PPP standard to be used as a framework for development. Team members are requested to review the draft.</p>	<p>1. The Secretariat to arrange for the responses to be collated in table form.</p> <p>2. Team members to comment on the outline of the PPP standard.</p>	<p>1. The Secretariat</p> <p>2. All</p>	<p>31 March 2016</p> <p>31 March 2016</p>
4. Items for decision	There were no items for decision.			
5. Other business	The Secretariat provided an update regarding the PPP Forum in Geneva. There are two sessions of 1 hour 30 minutes each that have been allocated for development of the PPP standard. It is hoped that a Webex call can			

Agenda item	Discussion	Action/Decision	Responsibility	Deadline
	be arranged so that team members who are not able to attend may participate.			
6. Planning next meeting/call	PPP Forum 30 March to 1 April 2016.			