

# Project team on PPP Standard on Transport Infrastructure - Roads

## Team meeting draft discussion and action items

Friday, 4 December 2015 [Conference call] session (15:00-16:30 CET)

Participants	
<b>Team</b>	Alfredo Lucente, Naresh Bana, Suresh Chand Mittal, Fred Amonya, Felix Villalba-Romero
<b>Invited</b>	Team Members
<b>Apologies</b>	Claudio Meza, Doris Chevalier, Pekka Leviakangas, Jan Van Schoonhoven, Athena Rouboutsos, Champika Liyanage, Nikolay Stankov, Svetlana Maslova, Rosário Macário
<b>UNECE Secretariat</b>	Scott Walchak

Agenda item	Discussion	Action/Decision	Responsibility	Deadline
1. Agree on draft agenda	The Team Leader welcomed the participants and noted the apologies for their absence; he then outlined the agenda as previously circulated.			
2. Approve notes of previous session	The Team Leader proposes to approve the notes of the previous meeting. No comment from members.	Approved		
3. Review and comments on the revised draft questionnaires for public and private sectors	<p>The discussion on the updated draft questionnaires is summarized as follows:</p> <ol style="list-style-type: none"> <li>1. Introduction - Scott Walchak's role of supporting the team.</li> <li>2. The Team Leader, supported by Scott Walchak, provides an update on Barcelona feedback, Centres of Excellence, Legislative Process, and format for the Standard.</li> <li>3. The targets confirmed at the recent meeting in Barcelona are about the finalization of the questionnaire and the attempt to circulate the draft standard at the beginning of next year.</li> <li>4. Felix Villalba provided specific comments on questionnaires as follows:               <ol style="list-style-type: none"> <li>a. Monitoring of contracting needs to be asked in questionnaire – how do you know if target and goals are being met, including the need for auditing or performance reporting.</li> <li>b. Transfer of ownership/change of control and capital events - need questions regarding the sharing of the</li> </ol> </li> </ol>	The Team Leader with the support of the Secretariat will circulate final questionnaires in the week starting on December 7, 2016	Team Leader	

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	<p>potential gains and transfer of ownership, noted public sector position that they may want to participate in refinancing or gains, how can that be handled, noted approaches such as compensation or tariff fee reduction or reduction in concession period.</p> <p>c. Flexibility – questionnaire needs to ask about potential extension period of price settings, freedom of setting prices.</p> <p>d. Private questionnaire – needs a similar question regarding negotiation discussions (currently exists in public questionnaire).</p> <p>e. Public questionnaire - needs a similar question to 6(b) of the Private questionnaire.</p> <p>5. Fred Amonya provided comments concerning the following topics:</p> <p>a. Data – How will the storage and access to data from the Questionnaire occur, and when data flows in how are we going to use it, learn from it, and make it open. Scott Walchak clarified that the Secretariat discussed the process for data collection, use of the website for publishing, drafting, various public and team reviews and Legislative process and requirement that the process be open and transparent.</p> <p>b. Risks – identifying risks and analyzing them will be important to the content of the Standard.</p> <p>6. The participants discussed about final circulation of questionnaires and relevant timing - holiday period and late January time frame for questionnaire return.</p>			
4. Other business	N/A	N/A		
5. Planning next meeting/call	The participants agree to hold the next conference call on January 29, 2016 at 3:00pm (Geneva time)	Next conference call will be on January 29, 2016 at 3:00pm (Geneva time)	Team Leader	