

Project team on PPP Standard Water and Sanitation

Team meeting draft discussion and action items

Thursday, 2 July 2015 [Meeting & Conference call] session (15:00-16:30 CEST)

Participants	
Attendees	Belgacem Ayed, David Baxter, Diogo Oliveira, Dominique Gatel, Flore Lafaye de Micheaux, Jack Moss, Laura Turley, María Yebra García, Mariana Silva, Maya Chamli, Michael Mansuy, Mónica A. Altamirano, Tarek S. Abu-Dehays, Jan G. Janssens
Apologies	Ahmad Hindi, Andranik Andreasyan, Bastien Simoen, Ioana Dragan, Irina Zapatrina, Keith Hays, Kossi Essiomle, Mariano Blanco Orozco, Mihaela Pocora, Philippe Marin, Rolfe Eberhard, Vicky Delmont, Maria Yarmalchuk
UNECE secretariat	Katia Adamo, Claudio Meza

Agenda item	Discussion	Action/Decision	Responsibility	Deadline
1. Discussion of the table of contents	<ul style="list-style-type: none"> - The government should define the objectives, expected results and milestones prior to embarking on a PPP project - PPP is a tool to create momentum and accompany reform; it should not be treated as a pre-defined solution package 	<ul style="list-style-type: none"> - The standards will aim towards the achievement of the SDGs 	Team Members in their respective chapters	Ongoing - Throughout the drafting process
	<ul style="list-style-type: none"> - A clear division of responsibilities between the public and private parties is essential for the partnership success. - Value for Money concept should be more emphasized 			
	<ul style="list-style-type: none"> - Concern was expressed over the constraint of limiting the document to 15 pages. 	<ul style="list-style-type: none"> - Annexes will be used to supplement the 15 page standards document. 		
	<ul style="list-style-type: none"> - The results of the European Citizens' Initiative votes which did not support private sector participation in the water sector 	<ul style="list-style-type: none"> - The people notion of PPPs will be addressed 		

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	<ul style="list-style-type: none"> - Should the drafting be done from the public or private sector perspective? - Will PPP close out procedures be covered? - Will PPPs of all duration be covered? - The contract implementation phase is important for contract longevity. - A list of good projects should be added in an annex to avoid having a conceptual document. - The term “optimal” should be replaced by “organizing and maintaining” in the title “optimal allocation of risks” given the dynamic nature of risk allocation. - Case studies should not be categorized between developing and developed countries. - The “Five-Case Models” framework section might lead to duplication across standards in various sectors 	<ul style="list-style-type: none"> - The standards document will take into consideration the specificity of the water sector in terms of the lack of a clear framework of leadership and the multiple levels of organization (municipalities, absence of a national authority) - Contract termination is a key and fundamental element that will be covered (possibly under section 6.6) - The standards document will cover PPP contracts of all duration, and all types except for the licensing model which will be mentioned at a high level. - Empirical evidence will be at a country (vs. project) level and in the form of a list of countries which satisfy the standards’ criteria - The term “optimal” will be dropped from the title and replaced by a more appropriate term. - A balance between developing and developed countries in case studies will ensured. - The “Five-Case Models” framework section has been requested by the UNECE as part of the outline adopted by all project teams across sectors. 		
2. Team members interest in specific chapters	<p>A tour de table approach was adopted whereby each team member expressed his/her interest in a specific chapter or section:</p> <ul style="list-style-type: none"> - <u>Chapter 4</u>: David, Flore (focus: 4.1), Maria, Tarek 	<ul style="list-style-type: none"> - A doodle will be circulated to all team members to confirm their interest in specific chapters; team members were urged to register for at least one chapter. 	Team Leaders	July 6, 2015

Agenda item	Discussion	Action/Decision	Responsibility	Deadline
	<ul style="list-style-type: none"> - <u>Section 4.2</u>: Diogo, Jack - <u>Chapter 6</u>: David, Diogo, Laura, Monica (focus: 6.5), Tarek - <u>Section 6.6</u>: Jack - <u>Chapter 7</u>: David, Jack, Laura, Maria - <u>Chapter 8</u>: Mariana 			
3. Work methodology and tentative timeline	A Chapter Leader will be appointed for each chapter	Set up drafting groups and appoint Chapter Leaders	Team Leaders	July 17, 2015
	Chapter Leaders will be responsible for circulating a first draft to his/her group members and compiling their comments	Send the preliminary first drafts of chapters to the team leaders	Chapter Leaders	August 28, 2015
	Compile a comprehensive first draft	Post the comprehensive first draft on the Water and Sanitation private page for review and comments	Team leaders	September 13, 2015
	Review the comprehensive first draft	<ul style="list-style-type: none"> - Identify any gaps or overlaps and aligning the language for coherence purposes - Identify 6 to 10 ideas that should be carried over into the Executive Summary (Chapter 3) and the Preliminary recommendations and conclusion (Chapter 9) 	Team Members	September 28, 2015
	Complete the initial draft by adding chapters 1, 3 and 9.	Send the initial draft for stakeholders' feedback	Team Leaders	October 30, 2015
4. Planning next meeting/call	The compilation of the comprehensive first draft will be done more efficiently through a physical meeting	Meet in Geneva or Paris to compile and streamline the comprehensive first draft	Team Leaders and Chapter Leaders	21 September, 2015