



**RÉPUBLIQUE
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SG7 : DRAFTING STATUS AND NEXT STEPS

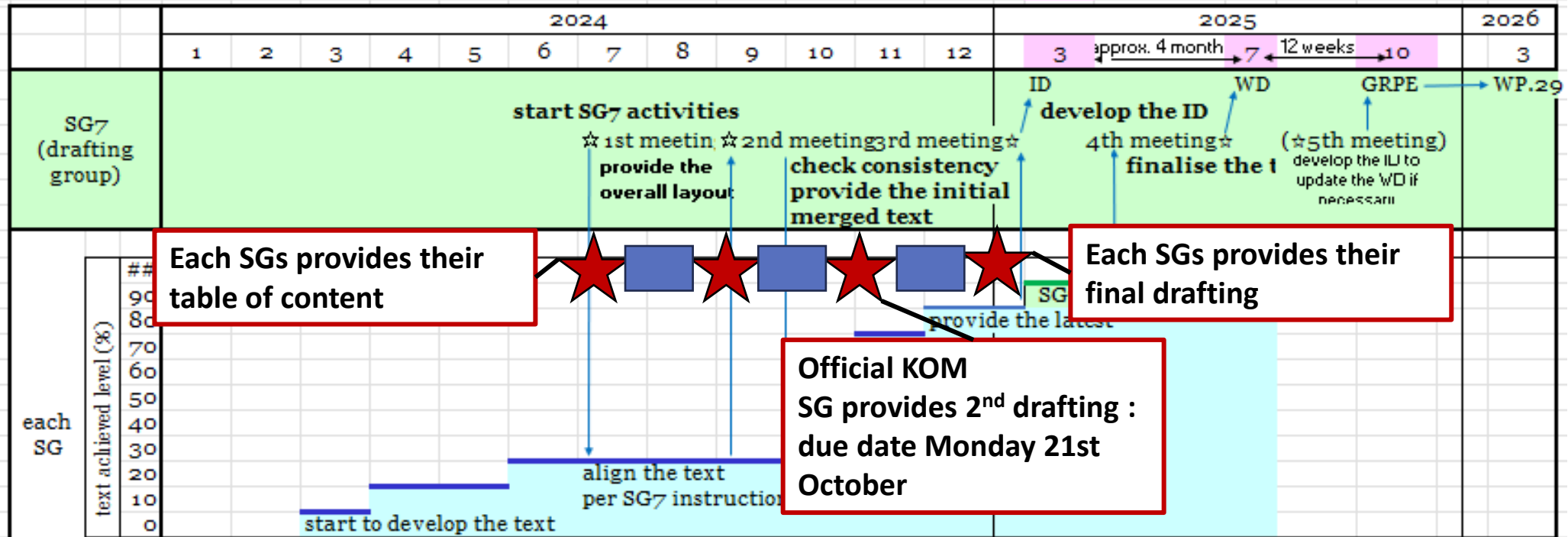
18TH IWG A-LCA IN GENEVA
18TH OF OCTOBER 2024

Updated Timeline

Rough Schedule of Resolution Development <A-LCA IWG>

2024.2.15



subject to change due to UNECE construction



Each SGs provides their table of content

Each SGs provides their final drafting

Official KOM
SG provides 2nd drafting :
due date Monday 21st
October

-  SG7 checks consistency, provides feedback and start writing
-  Milestones for SGs



21st of octobre : SGs leader provide draft
28th of October : SG7 official KOM

SG7 Drafting rules

<p>Rule 1 : format</p>	<ul style="list-style-type: none"> - Use templates provided by SG7 co-leaders https://wiki.unece.org/display/trans/SG7+-+Drafting+document - Do not use brackets for section (e.g. : [A]), but use numbers for section 1.1. - Use the [] only if you have a topic you want to discuss and/or for which you need approval - Graphic should be editable for translation - When providing formula : use the formula tool in word, to make it editable - Avoid Microsoft automatic formatting (e.g. paragraph numbering, table of contents) - Use English for automatic correction (and not American English) - Avoid colours if possible
<p>Rule 2 : definitions</p>	<ul style="list-style-type: none"> - When using specific word, provide definitions (when possible, use existing UNECE official definitions) - SG7 will give feedback on the definitions chosen by the SG (e.g. need for alignment, clarity ...)
<p>Rule 3 : terminology</p>	<p>Should/Shall/May :</p> <ul style="list-style-type: none"> - Should : could be used for Resolution where a recommendation is made - Shall : is mandatory for Regulation, can be used in a Resolution if something is recommended to be mandatory - May : could be used but is often misunderstood by non-English native speakers, better to avoid. SG7 can advise.

Drafting examples

- Your drafting should be readable by a non-LCA practitioner (UNECE members) and as comprehensive as possible to allow the LCA practitioner to apply the methodology
- Example of drafting : <https://unece.org/transport/vehicle-regulations/wp29/resolutions>
 - Mutual Resolution No. 3 (M.R.3) of the 1958 and the 1998 Agreements
ECE/TRANS/WP.29/1143 - Concerning Vehicle Interior Air Quality (VIAQ)
<https://www.unece.org/fileadmin/DAM/trans/main/wp29/wp29resolutions/ECE-TRANS-WP29-1143e.pdf>

Process & Next steps

Process review

- Provide drafting to SG7 leaders **after** internal validation within the SG
- Send your drafting to Caroline Mir, and William Coleman by email including the date and the version of the draft
- SG7 leaders will share a private SharePoint to work on the drafting (non accessible to other SGs)
- SG7 leaders will put regularly drafting version on the wiki, and will inform the IWG

- After receiving each SG drafts, SG7 leaders will provide general comments to SG7 team, but also specific recommendations to each SG. (workshop could be organize during the newt IWG in Tokyo 2025)

Next step

- SG7 leader organize an official kick off meeting end of October → **28th of October** with SG leaders & SG7 main contact person
- **SGs provide their drafting 1 week before the official SG7 KOM – SG7 leaders will send a reminder = 21st of October**
- SG7 leaders give first feedback after reading the first draft provided by each SG



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Thank you

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