

UNECE/WP.29/GRSP/EVS GTR/
10th Informal meeting and
Task Force meetings
Tokyo JAPAN

Tokyo, February 29 - March 4, 2016



Contents

□ Schedule	3
□ Registration, Visa information	4
□ Task Force Meeting Map	5
□ Task Force Meeting/Informal Meeting Map	6
□ Wide View Map of the area	7
□ Access from the Airports	8
□ Accommodations	9
□ Lunch Map	10, 11

Schedule

Date		Meeting	Venue
2016/2/29	Mon.	Task Force Meeting	Truck Sogo Kaikan Hall(3F) Yotsuya-sanchomme
2016/3/1	Tue.	Task Force Meeting	Truck Sogo Kaikan Hall(3F) Yotsuya-sanchomme
2016/3/2	Wed	Task Force /Informal Meeting & Reception	Ichigaya TKP Hall 3A(3F) and Banquette Room B(8F)
2016/3/3	Thu.	Informal Meeting	Ichigaya TKP Hall 3A(3F)
2016/3/4	Fri.	Informal Meeting	Ichigaya TKP Hall 3A(3F)

	Mon, 29-Feb	Tue, 1-Mar	Wed, 2-Mar	Thur, 3-Mar	Fri, 4-Mar
9:00	Meeting starts at 9:30	Meeting starts at 9:30am	Meeting starts at 9:30am	Meeting starts at 9:30am	Meeting starts at 9:30am
9:30	Task Force Meeting @Truck Sogo Kaikan Hall(3F)	Task Force Meeting @Truck Sogo Kaikan Hall(3F)	Task Force Meeting/ Informal Meeting @Ichigaya TKP Hall 3A(3F)	Task Force Meeting/ Informal Meeting @Ichigaya TKP Hall 3A(3F)	Task Force Meeting/ Informal Meeting @Ichigaya TKP Hall 3A(3F)
10:00					
10:30					
11:00					
11:30	Lunch 12:00 - 13:00	Lunch 12:00 - 13:00	Lunch 12:00 - 13:00	Lunch 12:00 - 13:00	Lunch 12:00 - 13:00
12:00					
12:30					
13:00					
13:30	Task Force Meeting @Truck Sogo Kaikan Hall(3F)	Task Force Meeting @Truck Sogo Kaikan Hall(3F)	Informal Meeting @Ichigaya TKP Hall 3A(3F)	Informal Meeting @Ichigaya TKP Hall 3A(3F)	Informal Meeting @Ichigaya TKP Hall 3A(3F)
14:00					
14:30					
15:00					
15:30	Meeting ends at 17:30	Meeting ends at 18:00	Reception @Ichigaya TKP Banquette Room B (8F) from 18:00 to 20:00	Meeting ends at 18:00	Meeting ends at 18:00
16:00					
16:30					
17:00					
17:30	Meeting ends at 18:00	Meeting ends at 18:00	Reception @Ichigaya TKP Banquette Room B (8F) from 18:00 to 20:00	Meeting ends at 18:00	Meeting ends at 18:00
18:00					
18:30					
19:00					
19:30	Meeting ends at 18:00	Meeting ends at 18:00	Reception @Ichigaya TKP Banquette Room B (8F) from 18:00 to 20:00	Meeting ends at 18:00	Meeting ends at 18:00
20:00					

- **The above schedule is subject to change.**
- Both meeting rooms are available from 9:00am.
- Detailed schedule and teleconference information will be coming soon.
- Reception will be held at Ichigaya TKP Banquette Room B on 8th floor.

Registration

Please send the following information to

Kazuyuki NARUSAWA (narusawa@ntsel.go.jp) and

Kazumi WATANABE (watanabe@jasic.org) **no later than February 1, 2016.**

- 1) your name
- 2) your title and name of your business
- 3) your e-mail address
- 4) your arrival and departure date if you don't participate in a full schedule.
- 5) RSVP for the reception on March 2nd.

Visa information

The following URL is the list of the countries exempted of short-stay visa. Please check whether you need a visa or not prior to your registration.

<http://www.jnto.go.jp/eng/>

For delegates who request a visa, JASIC secretariat will prepare necessary documents.

Please provide Kazumi WATANABE(watanabe@jasic.org) with the following information **no later than December 27.**

- 1) Copy of your passport
- 2) Your name
- 3) Name of your business and title
- 4) Date of birth
- 5) Date of arrival and departure
- 6) Your accommodation in Japan
- 7) If you have any other schedule before and after this meeting, please indicate.

Chinese delegates are kindly requested to print both in English and Chinese character with regard to the information 2)-3).

For those delegates who require a visa, JASIC secretariat recommends starting the application process as early as possible due to the Japanese embassy/consulate's long new years holiday.

Task Force Meeting (Feb. 29 – Mar. 1)

Truck Sogo Kaikan Hall, Yotsuya-sanchome

3rd Floor, Zennihon Truck Sogo Kaikan Building

Address: 3rd floor, Zennihon Truck Sogo Kaikan., 3-2-5 Yotsuya, Shinjuku-ku, Tokyo 160-0004

TEL:
Calling from overseas
+81-3-5362-7751
Domestic call
03-5362-7751

Access:
3 minutes walk from Exit 4 of Yotsuya-sanchome Sta. (Marunouchi Line)

11minutes walk from Yotsuya Exit of Yotsuya Sta.(JR Sobu/Chuo Line)

10minutes walk from Akasaka Exit of Yotsuya Sta.(Marunouchi /Nanboku Line)

9minutes walk from Exit A1/A4 of Akebonobashi Sta. (Toei Shinjuku Line)



*JASIC office is located on the 7th floor of the same building.

Truck Sogo Kaikan Hall Entrance



See Google map: <https://www.google.com/maps/place/%E5%85%A8%E6%97%A5%E6%9C%AC%E3%83%88%E3%83%A9%E3%83%83%E3%82%AF%E5%8D%94%E4%BC%9A%E5%88%E5%85%AC%E7%9B%8A%E5%88%E7%A4%BE%E5%89%EF%BC%89/@35.6883289,139.7216519,18z/data=!3m1!4m2!3m1!1s0x60188cf290fb59fd:0x13a6865d937597df?hl=fr>

Task Force Meeting/Informal Meeting (March 2 – 4) at Hall 3A (3F)

Reception (March 2) at Banquette Room B(8F), Ichigaya TKP

Address

Address

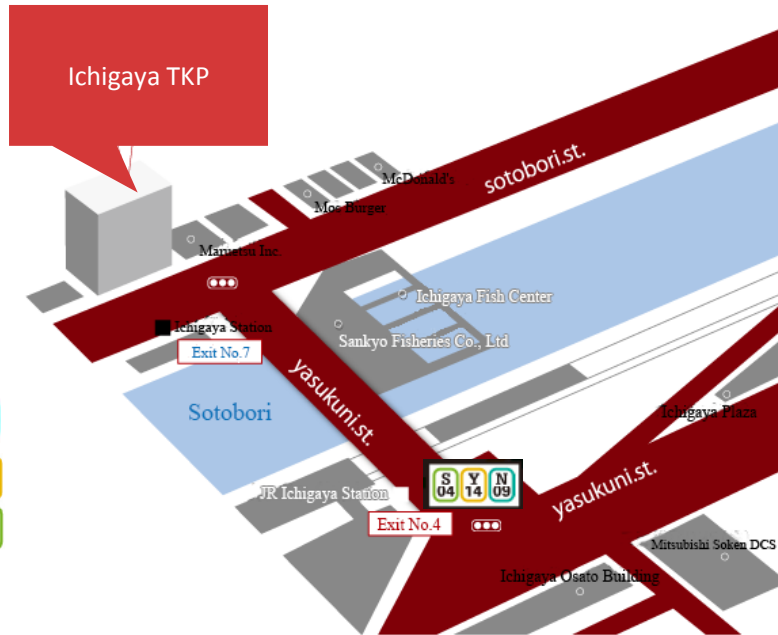
〒162-0844
TKP Ichigaya Building, 8 Ichigayahachimancho
Shinjuku-ku, Tokyo-to

TEL

Calling from overseas :
+81-3-5362-7751
Domestic call :
03-5362-7751

Access

JR Soubu Line, Ichigaya Station 3-min walk;
Tokyo Metro, Namboku Line, Ichigaya Station
1-min walk;
Tokyo Metro, Yurakucho Line Ichigaya Station
1-min walk;
Metro Subway, Shinjuku Line Ichigaya Station
5-min walk.



View of Ichigaya TKP Hall from JR Ichigaya station side



See Google Map:

<https://www.google.com/maps/place/TKP%E5%B8%82%E3%83%B6%E8%B0%B7%E3%82%AB%E3%83%B3%E3%83%95%E3%82%A1%E3%83%AC%E3%83%B3%E3%82%B9%E3%82%BB%E3%83%B3%E3%82%BF%E3%83%BC/@35.6922923,139.7323683,17z/data=!3m1!4b1!4m2!3m1!1s0x60188c5e2ce225d3:0xe50f7bedee2cf933?hl=fr>

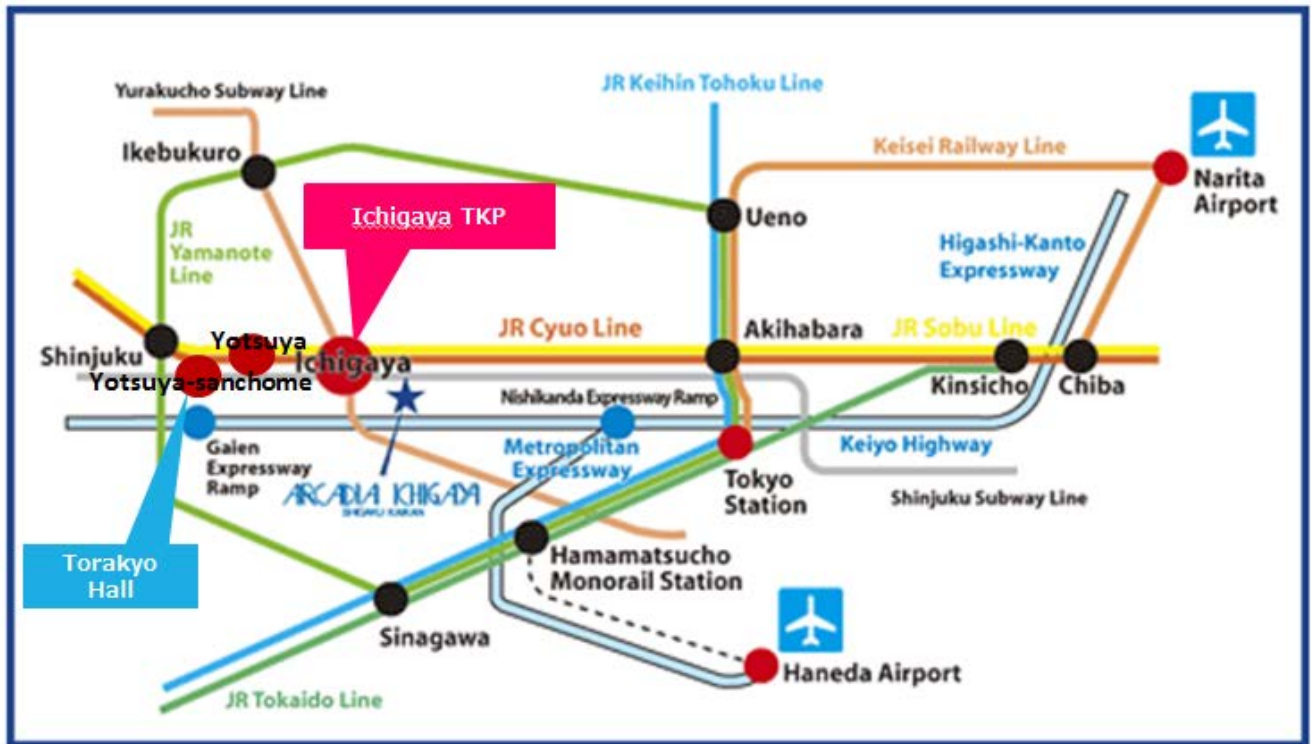
Wide view map of the area



See Google map:

<https://www.google.com/maps/place/%E5%85%A8%E6%97%A5%E6%9C%AC%E3%83%88%E3%83%A9%E3%83%83%E3%82%AF%E5%8D%94%E4%BC%9A%E5%8D%BC%88%E5%85%AC%E7%9B%8A%E5%88%E7%A4%E5%EF%BC%89/@35.6911391,139.7293291,16z/data=!4m2!3m1!1S0X6018CF290FB59FD:0X13A6865D937597DF?HL=FR>

Access from the airports



From Narita Airport to TKP Ichigaya and Torakyo Hall Yotsuya-sanchohome

- 80-120 mins by **Airport Limousine Bus** to Shinjuku.
Limousine Bus service to Shinjuku is available every hour.
https://www.limousinebus.co.jp/en/bus_services/narita/shinjuku.html
From Shinjuku, take JR Sobu Line(yellow above) for Ichigaya or Marunouchi Line for Yotsuya- sanchohome.
- **Narita Express Train** is also available every hour and takes an hour to Shinjuku.
<http://www.jreast.co.jp/e/nex/>

From Haneda Airport TKP to Ichigaya and Torakyo Hall Yotsuya-Sanchohome

- 60 mins by **Airport Limousine Bus** to Shinjuku.
Limousine Bus service to Shinjuku is available every hour.
https://www.limousinebus.co.jp/en/bus_services/haneda/shinjuku.html
From Shinjuku, take JR Sobu Line(yellow above) for Ichigaya or Marunouchi Line for Yotsuya-sanchohome .
- **By Train**
The easiest and quickest way to Ichigaya or Yotsuya is:
 - ▶Take the Tokyo Monorail from each of the airport terminals and get off at Hamamatsucho.
<http://www.tokyo-monorail.co.jp/english/index.html>
 - ▶Transfer to the JR Yamanote Line at Hamamatsucho and get off at Akihabara.
<https://www.jreast.co.jp/e/destinations/tokyo/>
 - ▶Change to the JR Sobu Line at Akihabara and get off at Ichigaya or Yotsuya.
 - ▶To Torakyo-Hall, take Marunouchi-line from Yotsuya to Yotsuya-sanchohome.
- **By Taxi**
The fare varies depending on traffic conditions for the route from Haneda Airport terminals to Ichigaya and Yotsuya-sanchohome(5,000 yen - 10,000 yen).

Accommodations

The hotels below are within 30 minutes transport from both meeting venues.

Hotel Name (English)	URL	Access to the nearest station
Hotel New Otani	http://www.newotani.co.jp/tokyo/	Five minute walk to Akasaka Mitsuke Sta.
ANA International Hotel Tokyo	http://www.anaintercontinental-tokyo.jp/e/access/	Five minute walk to Tameike-Sanno Sat.
KEIO Plaza Hotel	http://www.keioplaza.com/	10 minute walk to Shinjuku Sta.
Hyatt Regency Tokyo	http://tokyo.regency.hyatt.com/en/hotel/home.html	10 minute walk to Shinjuku Sta.
The Capital Hotel Tokyo	http://www.capitolhoteltokyo.com/en/index.html	Direct access to Tameike-sanno Sta./Kokkai-Gijidomae Sta.
Hotel Grand Hill Ichigaya	http://www.ghi.gr.jp/en/accommodation/	Three minute walk to Ichigaya Sta.
Hotel WING International	http://www.hotelwingjapan.com/	Five minute walk to Yotsuya-Sanchome Sta.
MITSUI GARDEN Hotel	http://www.gardenhotels.co.jp/eng/yotsuya/	Five minute walk to Yotsuya Sta.
TOKYU STAY YOTSUYA	http://www.tokyustay.co.jp/e/hotel/YOT/	Three minute walk to Yotsuya Sta.
Hotel Montrey Akasaka	http://www.hotelmonterey.co.jp/en/htl/akasaka/index.html	Five minute walk from Akasaka-Mitsuke Sta.
APA Hotel (Shinjuku Gyoemmae)	http://www.apahotel.com.e.ju.hp.transer.com/language/shutoken/33_shinjukugyoemmae/	One minute walk to Sinjukugyoemmae Sta.
Akasaka Excel Hotel	http://www.tokyuhotelsjapan.com/en/hotel/TE/TE_AKASA/index.html	One minute walk to Akasaka-Mitsuke Sta.
TOKYO DOME Hotel	http://www.tokyodome-hotels.co.jp/e/	5 minute walk to Suido-bashi Sta.
Arcadia Ichigaya	http://www.arcadia-jp.org/access_english.htm	A minute walk to Ichigaya Sta.
Hotel Agnes	http://www.agneshotel.com	5 minute walk to Idabashi Sta.

Lunch map near Ichigaya TKP

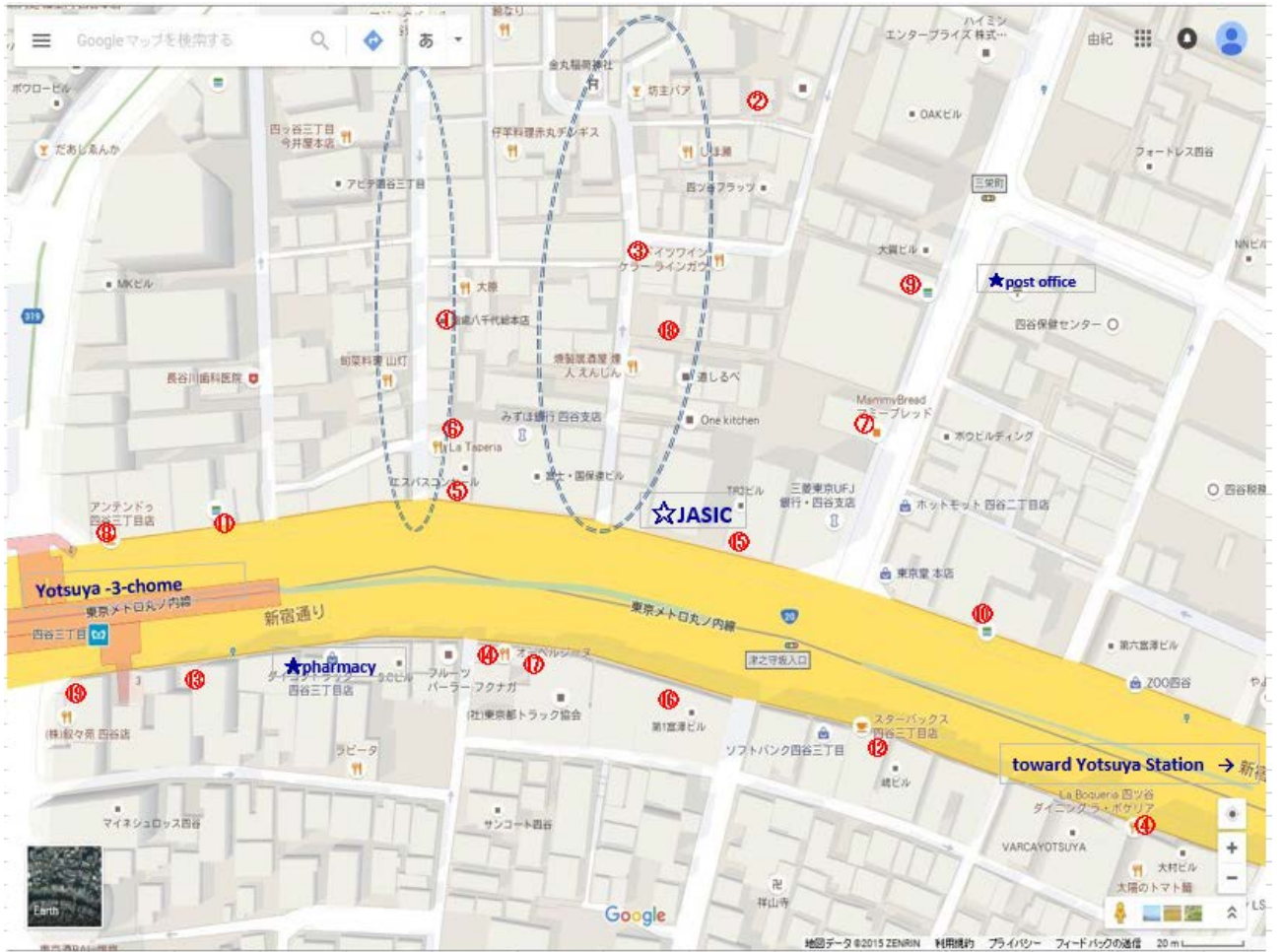


- ① TINUNティーン (Thai) ② TO THE HERBS (Italian) ③ Starbucks Coffee
- ④ Café de Crie (sandwich) ⑤ Exelsior Café (Sandwich) ⑥ New Asakusaニュー浅草 (Japanese)
- ⑦ YOSHINOYA吉野家 (beef bowl) ⑧ Torigen(Yakitori) ⑨ Kushi-Hacchin串八珍(Japanese brochette)
- ⑩ Kadoyaかどや(Japanese noodle) ⑪ Freshness Burger (hamburger) ⑫ Sozaiya素材屋(Japanese)
- ⑬ AJANTAアジャンタ (Indian) ⑭ Cervantesセルバンテス(7F,Spanish) ⑮ Chez Oliver(French)
- ⑯ Karinかりん (Japanese)

See google map:

<https://www.google.com/maps/search/restaurants+%C3%A0+proximit%C3%A9+de+Ichigaya+Station,+Japon/@35.694555,139.728886,15z/data=!3m1!4b1?hl=fr>

Lunch map near Yotsuya-sanchomme



Japanese: ①Yachiyo-Sushi 八千代本店 (Sushi) ②Korakutei 赤坂光楽亭 (traditional Japanese cuisine) ④Bikkuri Sushi江戸前びつくり寿司(Sushi)) ⑤Himono-ya ひもの屋(grilled fish) ⑧Nemutaro酒菜ねむ太郎)(traditional Japanese cuisine)

European : ③Deutsche Küche: Rheingau (German) ④La Boqueriaラ・ボケリア (Spanish) ⑥Bistro Cinqビストロ・サンク (French) ⑦Aubergineオーベルジーヌ (European curry)

Chinese :⑤nikkouen日興苑 Indian: ⑥Dipmahalディップマハル Korean: ⑨Jojoen 叙々苑

Bakery : ⑦ Mamy Breadmammyブレッド ⑧ Antendoアンテンドウ

Convenience Store: ⑨Family Mart ⑩Family Mart ⑪Family Mart

Café: ⑫Starbucks ⑬Cafe Veloce

See google map:

<https://www.google.com/maps/search/restaurants+%C3%A0+proximit%C3%A9+de+Yotsuya+Sanchome+Station,+Japon/@35.681105,139.7223225,17z?hl=fr>