

# **16<sup>th</sup> ACSF Informal meeting**

- **Informal meeting Date: January 23<sup>rd</sup> – 25<sup>th</sup>, 2018**  
Tuesday 23 January, 2018 starting at 14:00 until  
Thursday 25 January, 2018 ending at 15:00
- **Welcome Reception Date: January 23<sup>rd</sup>, 2018**
- **Venue: AP Ichigaya**  
Address: 1-10 Goban-cho Chiyoda-ku, Tokyo Japan

**Caution!! This meeting room is different from JASIC office!**

# Registration

Please send the following information to;

Mr. Jochen Schaefer ([Jochen.Schaefer@de.bosch.com](mailto:Jochen.Schaefer@de.bosch.com)) and  
Mr. Yoshihisa Tsuburai ([tsuburai@jasic.org](mailto:tsuburai@jasic.org))

**no later than 10<sup>th</sup> January, 2018.**

※In the case, we have more than 50 registrations, we have to limit the participation to delegates, which have participated in the previous sessions on a regular basis.

- 1) your name
- 2) your title and name of your business
- 3) your e-mail address
- 4) your arrival and departure date if you don't participate in a full schedule.
- 5) your participation for the Welcome Reception on January 23<sup>rd</sup>.

# MAP

Google map;

[https://www.google.com/maps/d/viewer?mid=13lqQh\\_nJ5AhEGCLwA6BQGvllnOE&hl=en\\_US&ll=35.69069912272502%2C139.73579670300637&z=18](https://www.google.com/maps/d/viewer?mid=13lqQh_nJ5AhEGCLwA6BQGvllnOE&hl=en_US&ll=35.69069912272502%2C139.73579670300637&z=18)

## AP Ichigaya

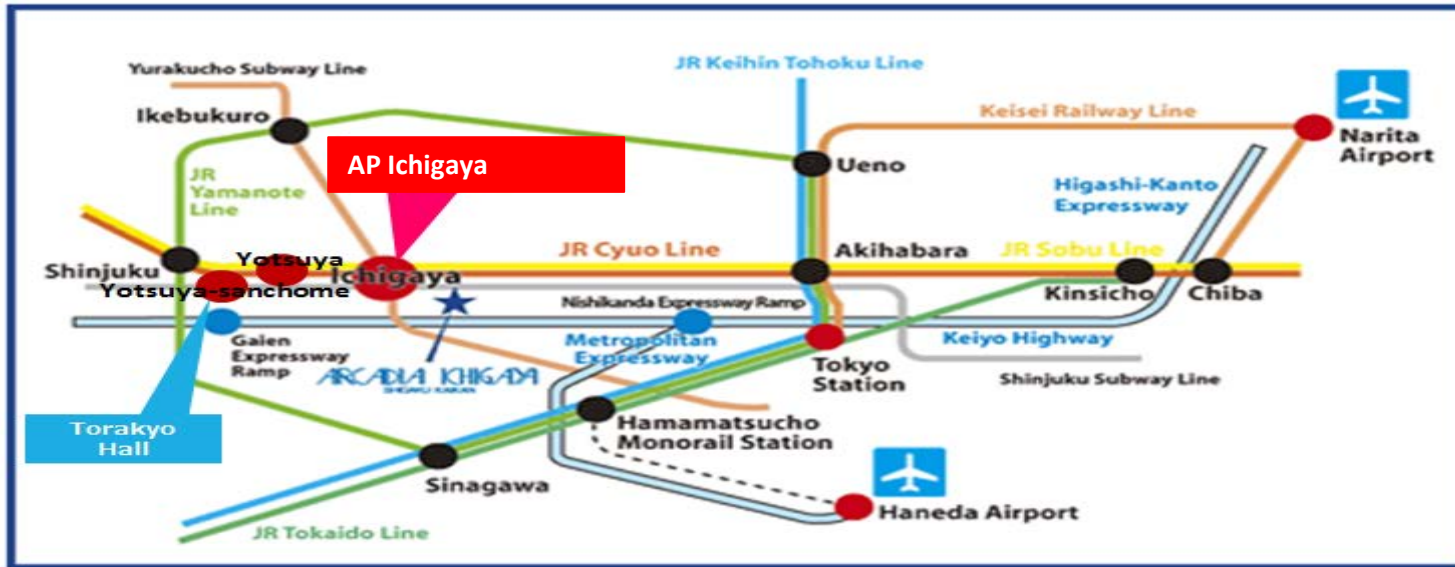
Address: 1-10 Goban-cho Chiyoda-ku,  
Tokyo Japan

Tel: +81-(0)3-3511-3109

Fax: +81-(0)3-3511-7109



# Access from the airports



## From Narita Airport to AP Ichigaya

- 80-120 mins by **Airport Limousine Bus** to Shinjuku.  
Limousine Bus service to Shinjuku is available every hour.  
[https://www.limousinebus.co.jp/en/bus\\_services/narita/shinjuku.html](https://www.limousinebus.co.jp/en/bus_services/narita/shinjuku.html)  
From Shinjuku, take JR Sobu Line (yellow above) for Ichigaya.
- **Narita Express Train** is also available every hour and takes an hour to Shinjuku.  
<http://www.jreast.co.jp/e/nex/>

## From Haneda Airport to AP Ichigaya

- 60 mins by **Airport Limousine Bus** to Shinjuku.  
Limousine Bus service to Shinjuku is available every hour.  
[https://www.limousinebus.co.jp/en/bus\\_services/haneda/shinjuku.html](https://www.limousinebus.co.jp/en/bus_services/haneda/shinjuku.html)  
From Shinjuku, take JR Sobu Line (yellow above) for Ichigaya.
- **By Train**  
The easiest and quickest way to Ichigaya is:
  - ▶ Take the Tokyo Monorail from each of the airport terminals and get off at Hamamatsucho.  
<http://www.tokyo-monorail.co.jp/english/index.html>
  - ▶ Transfer to the JR Yamanote Line at Hamamatsucho and get off at Akihabara.  
<https://www.jreast.co.jp/e/destinations/tokyo/>
  - ▶ Change to the JR Sobu Line at Akihabara and get off at Ichigaya.

## ➤ By Taxi

The fare varies depending on traffic conditions for the route from each of the airport terminals to Ichigaya (5,000 yen ~ 10,000 yen).

# Accommodations

Hotel Name (En)	Hotel name (Jpn)	URL	Access to the nearest station
TOKYO DOME Hotel	東京ドームホテル	<a href="http://www.tokyodome-hotels.co.jp/e/">http://www.tokyodome-hotels.co.jp/e/</a>	5 minute walk to Suido-bashi Sta.
Hotel Agnes	アグネスホテル	<a href="http://www.agneshotel.com">http://www.agneshotel.com</a>	5 minute walk to Iidabashi Sta.
Arcadia Ichigaya	アルカディア市ヶ谷	<a href="http://www.arcadia-jp.org/access_english.htm">http://www.arcadia-jp.org/access_english.htm</a>	1 minute walk to Ichigaya Sta.
Tokyo Green Palace	東京グリーンパレス	<a href="http://www.tokyogp.com/english/index.html">http://www.tokyogp.com/english/index.html</a>	1 minutes walk from Kojimachi Station ( Yurakucho Subway Line ) 7 minutes walk from Ichigaya Station ( JR Sobu Line or Yurakucho / Namboku Subway Line )
APA Hotel (Shinjuku Gyoemmae)	APAホテル<新宿御苑前>	<a href="http://www.apahotel.com.e.ju.hp.transer.com/language/shutoken/33_shinjukugyoenmae.html">http://www.apahotel.com.e.ju.hp.transer.com/language/shutoken/33_shinjukugyoenmae.html</a>	1 minute walk to Sinjukugyoen Sta.
Shinjuku CITY Hotel N.U.T.S Tokyo	新宿 CITY HOTEL N. U. T. S 東京	<a href="http://hotel-nuts.com/eng/index.php">http://hotel-nuts.com/eng/index.php</a>	5 minute walk to Shinjyuku-Gyoen Sta.
Hotel New Otani	ホテルニューオータニ	<a href="http://www.newotani.co.jp/tokyo/">http://www.newotani.co.jp/tokyo/</a>	5 minute walk to Akasaka Mitsuke Sta.
ANA Intercontinental Tokyo	ANAインターコンチネンタルホテル東京	<a href="http://www.anaintercontinental-tokyo.jp/e/access/">http://www.anaintercontinental-tokyo.jp/e/access/</a>	5 minute walk to Tameike-Sanno Sat.
KEIO Plaza Hotel	京王プラザホテル	<a href="http://www.keioplaza.com/">http://www.keioplaza.com/</a>	10 minute walk to Shinjuku Sta.
Hyatt Regency Tokyo	ハイアットリージェンシー東京	<a href="http://tokyo.regency.hyatt.com/en/hotel/home.html">http://tokyo.regency.hyatt.com/en/hotel/home.html</a>	10 minute walk to Shinjuku Sta.
The Capital Hotel Tokyu	キャピトルホテル東急	<a href="http://www.capitolhoteltokyu.com/en/index.html">http://www.capitolhoteltokyu.com/en/index.html</a>	Direct access to Tameike-sanno Sta./Kokkai-Gijidomae Sta.
Akasaka Excel Hotel	赤坂 エクセルホテル東急	<a href="http://www.tokyuhotelsjapan.com/en/hotel/TE/TE_AKASA/index.html">http://www.tokyuhotelsjapan.com/en/hotel/TE/TE_AKASA/index.html</a>	1 minute walk to Akasaka-Mitsuke Sta.
Hotel WING International	Hotel WING International	<a href="http://www.hotelwingjapan.com/">http://www.hotelwingjapan.com/</a>	5 minute walk to Yotsuya-Sanchome Sta.
MITSUI GARDEN Hotel	三井ガーデンホテル四谷	<a href="https://secure.reservation.jp/gardenhotels/stay_pc/rsv/index.aspx?hi_id=3&amp;lang=en-US">https://secure.reservation.jp/gardenhotels/stay_pc/rsv/index.aspx?hi_id=3&amp;lang=en-US</a>	5 minute walk to Yotsuya Sta.
TOKYU STAY YOTSUYA	東急ステイ四谷	<a href="http://www.tokyustay.co.jp/e/hotel/YOT/">http://www.tokyustay.co.jp/e/hotel/YOT/</a>	3 minute walk to Yotsuya Sta.

# Other Information

- JASIC Website  
[http://www.jasic.org/e/03\\_location/location\\_jasic.htm](http://www.jasic.org/e/03_location/location_jasic.htm)
- Narita Airport Website  
<http://www.narita-airport.jp/en/index.html>
- Haneda Airport Website  
<http://www.haneda-airport.jp/inter/en/>
- JR lines in the Tokyo area  
<https://www.jreast.co.jp/e/downloads/>
- Tokyo Metro Guide  
<http://www.tokyometro.jp/en/index.html>
- General information on Japan  
<http://www.jnto.go.jp/eng/>
- General information on Tokyo  
<http://www.gotokyo.org/en/index.html>

**If you have any question,  
please contact with  
Mr. Tsuburai**

**[tsuburai@jasic.org](mailto:tsuburai@jasic.org)**

**How to access AP Ichigaya  
How to access Hotel**