	EVE IWG	
Date	27 November 2012	
Title	EVE IWG Meeting #3	
Working Paper Number	EVE-03-01e	

Location: Electronic meeting via online conference program (Webex), details at the end of this document.

November 27th, 6:00am-8:00am (EST, Ottawa time)

	Time	Agenda item	Lead	Working Paper Number
1	6:00 - 6:10	Welcome, Introductions, Agenda	Chair	EVE-03-01e
2	6:10 – 6:20	Review EVE IWG #2 Meeting Report	Chair	EVE-02-24e
3	6:20 - 6:50	**Reference Guide Outline and Questionnaire**		
		Proposal of "vehicle attribute approach" to Reference Guide (10 minutes)	Chair	EVE-03-02e
		Review of Preliminary Reference Guide Outline (10 minutes)	Secretary	EVE-03-03e
		Review of Proposed Reference Guide Questionnaire (10 minutes)	Secretary	EVE-03-04e
4	6:50 - 7:50	**Next Steps**		
		Input to vehicle attribute approach, preliminary outline and questionnaire (45 minutes)	Chair	
		Timelines on development of Reference Guide (10 minutes)	Secretary	
		Timelines on submitting ToRs and progress report to GRPE (new WP.29 request) (5 minutes)	Secretary	
5	7:50 – 8:00	Proposed Agenda for EVE IWG #4 meeting (15 minutes)	Chair	EVE-03-05e

The 3rd EVE meeting will be hosted by an online conference program (Webex) that will allow all participants to login and view documents together (for instructions, see "To join the online meeting" below). On Nov.27th you will need to login into the WebX site to view documents and also call into the teleconference (for instructions, see "To join the teleconference") to hear and communicate with meeting attendees. If you have problems using the system, see the "for assistance" information and/or email Jean-François Ferry or Michael Olechiw.

Topic: 3rd EVE IWG meeting

Date: Tuesday, November 27, 2012

Time: 6:00 am, Eastern Standard Time (New York)

Meeting Number: 808 926 071

Meeting Password: eveiwg

To join the online meeting

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1. Go to

https://pwgsc-pm.webex.com/pwgsc-pm/j.php?ED=187897657&UID=1327069692&PW=NNDIwMGNm
NTdm&RT=MiMxMQ%3D%3D

2. Enter your name and email address.

3. Enter the meeting password: eveiwg

4. Click "Join Now".

To join the teleconference

Call-in toll-free number: 1-8774134788 (US)

Call-in number: 1-6139607513 (US)

Attendee access code: 949 883 4

For assistance

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1. Go to https://pwgsc-pm.webex.com

2. On the left navigation bar, click "Support".

3. Call 1-800-226-6338 or 613-941-9554