INVITATION TO THE 28th MEETING OF THE GRPE INFORMAL GROUP ON ELECTRIC VEHICLES AND THE ENVIRONMENT (EVE)

On invitation of the department of Environment and Climate Change Canada of the Canadian Federal Government, the 28th informal group meeting on Electric Vehicles and the Environment will take place in Ottawa, Canada:

- Meeting location: Aurora Room, Novotel Hotel, Ottawa, ON
- Starting at 09:00 on October 16, 2018
- Ending at 17:30 on October 18, 2018
- WiFi – Yes
- Audio-conference – Yes (Information to be confirmed)

*Please note that the third day will be a drafting session for the System Power Determination Drafting Group of the Global Technical Regulation.

The objective of the 28th EVE IWG meeting will be to continue work on Part B of the EVE mandate which was approved by WP-29 in November 2016.

During your attendance at the meeting, all participants are encouraged to give a presentation on their area of expertise relating to EVE topics of interest or standardization.

If you plan to attend the meeting, we would like to ask you to inform the EVE Secretary (Andrew.Giallonardo@canada.ca) and the primary Canadian contact for meeting organization (Kendelle.anstey3@canada.ca) by October 6, 2018. In your reply, please note:

1. Planned attendance.
2. Visa status: Please indicate whether, based on your citizenship, you will require a personalized invitation letter from our Canadian hosts to obtain a visa to enter the Canada (Canada visa policy is at the link below)

http://www.cic.gc.ca/english/visit/visas.asp?_ga=2.191613224.348304777.1527885571-1131829434.1506527798

3. Presentation: If you will give a presentation at the meeting, please provide a brief description of the topic, where it should be included in the agenda, and how much time you require. Please note that the final time and duration will be determined based on the number of presentations brought forward. Ideally presentations should be sent one week prior to the meeting, but will be accepted later if needed.
A finalized agenda and documents for the meeting will be up-loaded to the informal group webpage prior to the meeting as they become available:
https://www2.unece.org/wiki/display/trans/EVE+28th+session

Other information located in this document can be found by clicking the following links to their respective pages:
- Meeting Location Information
- Hotel Information
- Accommodations at the Hotel Novotel
- Local Travel Information
- Transportation to Ottawa Information
- VISA Information
- Tourist Sites Ottawa
Meeting location information

Meeting location: Hotel Novotel, Aurora Boardroom, 33 Nicholas St, Ottawa, ON K1N 9M7:

https://www.google.com/search?client=firefox-b-ab&hotel_dates=2018-10-15%2C2018-10-19&hotel_ds=1&tbm=lcl&ei=TB7aWoO1C4HNjwTUoLvIDw&hotel_occupancy=2&q=Novotel+ottawa&oq=Novotel+ottawa&ps=psy-ab.3.35i39k1j0i131i67k1j0i8.3552356.3553954.0.3554148.14.8.0.0.0.0.268.268.2-1.1.0...0...1c.1.64.psy-ab.13.1.268....0.m8AreugfsDA#rlfi=hd;si;;mv:!1m3!1d20913.70270357148!2d-75.6789842466925!3d45.42625513341625!3m2!1i810!2i717!4f13.1
Hotel Information

There are many hotel options in the downtown region of Ottawa which are close to the meeting room location. It is highly recommended that participants travelling opt to choose a hotel in the downtown area. Hotels in the downtown area are close to Ottawa’s main attractions, restaurants, grocery stores and the meeting location.

Below is a google map of hotel prices and locations in the downtown area:

Interactive link found here: https://www.google.com/maps/search/Ottawa+hotels/@45.4276435,-75.7168547,14z

Accommodations at the Novotel hotel

The Novotel hotel, the location of the EVE meeting, has offered a group rate of $189 CAD a night for participants who would like to book rooms at the meeting location. Information on this is below:

Booking Information from Novotel:
The Novotel Ottawa is pleased to offer the use of online group reservations system powered by Passkey. Reservations can be made, modified or cancelled by individuals through
https://book.passkey.com/e/49691478. Reservations must be made on or before the cut-off date of September 15, 2018 in order to be eligible for the group rate.

Please contact Ms. Bonita Sully the sales manager at Hotel Novotel if you have questions regarding the use of passkey at (613) – 760 – 4779 or bonitasully@novotelottawa.com.

**Individual reservation or cancellation:**

Individual guestrooms reservations may be modified or cancelled up until 7 days prior to the day prior to arrival without penalty. After that time a cancellation fee equivalent to a one night stay will apply for any cancellations and for reservation modifications the full balance of the non-consumed room nights will be charged to the individual credit card on file.

Please include the booking code and name listed below when making reservations

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Novotel Ottawa  
Phone: 613.230.3033  
Fax: 613.760.4766  
Email: groupreservations@novotelottawa.com  
Booking Code: 625704  
Booking Name: Environment and Climate Change Canada  
Room Block Name: EVE IWG
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Local Travel Information

Travel from the airport to the downtown area:

Taxi is recommended to travel from the airport to downtown Ottawa, which will take approximately 20 minutes and the cost is ~$40 CAD. Taxis can be found outside in a taxi queue from the first floor (Baggage and arrivals area) at the Ottawa International airport.

If Taxi’s are required outside of the Ottawa airport, here are some of Ottawa’s Taxi services and numbers:

- Blue Line Taxi – (613)-238-111
- Capital Taxi – (613) -744 -3333
- Coventry Connections – (613)-746 -8740
- Executive cabs (613) – 248-3558
- Lyft – (requires download of an app)
- Uber – (requires download of an app)

The bus route 97 also travels from the airport to downtown (with no transfers) and takes approximately 40 minutes. The bus rate is $3.50 CAD in cash per ride. A day pass is $10.50.

Participants should get off at the McKenzie King station. The hotel is approximately ~4 min walk away, as shown in the travel planner image below.
Other local bus route or Ottawa light-rail options can be planned through the OC Transpo Travel Planner:

http://www.octranspo.com/

Transportation to Ottawa Information

Ottawa International Airport:

https://yow.ca/en

Note that travel to Ottawa may route via Montreal, Quebec or Toronto, Ontario, which have larger airports. Travel costs may be lower if flown directly to Montreal. If this option is chosen, there are ground travel transportation options from the Montreal Airport to Ottawa.

Ground travel from Montreal airport to Ottawa:

Should you require a ride from Montreal airport to Ottawa, there are options of a train (VIA Rail) or a bus ride (Greyhound). The time to commute is approximately 1 and a half hours to 2 hours by bus (please note some bus options may take longer), and 1 hour and 45 minutes by train. The bus station in Ottawa is located in the Centretown region of Ottawa.
on 265 Catherine St., Ottawa, ON. The train station is located on 200 Tremblay Rd, Ottawa, ON.

There is a free shuttle service from the Montréal-Trudeau Airport to the Dorval VIA Rail station that runs at regular intervals (every 20 to 30 minutes). The shuttle post in the Montreal airport is located at the Departures level, door 7. The shuttle travel time is approximately 15 minutes depending on the traffic conditions.

Bus service via the Greyhound will stop at the airport.

Information on ticket booking and travel times can be found here:
VIA Rail: http://www.viarail.ca/en?gclid=Cj0KCQjwn-bWBRDGA_RI_85vPCt-hT7AxKTU2rQuQEAclip3pqKt1uczhGX73LsomL0DJDBbPLUMaAsCnEALw_wcB&gclsrc=aw.ds
Greyhound: https://www.greyhound.ca/

Train ticket costs start at $48 CAD. Bus ticket costs start at $25. The lowest ticket prices can be bought on Tuesdays during Eastern Standard Time hours for both the train and bus.

**VISA Information**
To enter Canada, citizens of certain countries may require a visa:
http://www.cic.gc.ca/english/visit/visas.asp

Please don’t hesitate to contact kendelle.anstey3@canada.ca if you have questions about Ottawa accommodation or travel.

**Tourist Sites Ottawa**
Looking for information on what you can do during your visit to Ottawa? Visit the Ottawa tourism website here: https://www.ottawatourism.ca/

Attractions in the downtown area include Parliament Hill, the By-ward Market, the Rideau Canal, the By-town museum and Canal locks.

Most museums in Ottawa are also free to visit on Thursdays between 5 PM and 8PM. In the downtown area, the National Art Gallery is highly recommended.

Areas to visit in Ottawa with lots of restaurants and side shops include
- Elgin St.
- Byward Market
- The Glebe
• Wellington St. W. (Westboro)
• Little Italy (Preston St.)
• Chinatown (Somerset St. w)
• Lansdown Park (450 Queen Elizabeth Dr.)