24th WLTP Informal Working Group meeting

Dates: 18-21 September, 2018
Venue: TKP Ichigaya Conference Center
Address: TKP Building, 8 Ichigayahachimancho Shinjuku-ku, Tokyo 162-0844 Japan
https://www.google.co.jp/maps/@35.6921894,139.733423,18z?hl=en

◆ Meeting: at Hall 3D (3rd Floor)
   18-20 September: 9:30-17:30
   21 September: 9:30-12:30
*Please do not come before 9:00 because you cannot enter the room till 9:00, and there is not enough waiting area at the entrance lobby.
*On 21 September we have to clear the room by 13:00.

◆ Welcome Reception: at Banquet Hall 8B (8th Floor)
   18 September: 18:30-20:30
Access to TKP Ichigaya Conference Center

Address

〒162-0844
TKP Ichigaya Building, 8 Ichigayahachimancho
Shinjuku-ku, Tokyo-to

TEL

Calling from overseas:
+81-3-5362-7751
Domestic call:
03-5362-7751

Access

JR Soubu Line, Ichigaya Station 3-min walk;
Tokyo Metro, Namboku Line, Ichigaya Station
1-min walk;
Tokyo Metro, Yurakucho Line Ichigaya Station
1-min walk;
Metro Subway, Shinjuku Line Ichigaya Station
5-min walk.

See Google Map:
https://www.google.co.jp/maps/place/8+Ichigayahachimancho%C5%8D,+Shinjuku-ku,+T%C5%8Dky%C5%8D-to+162-0844/@35.6915789,139.7338106,18z/data=!4m2!3m1!1s0x60188c5fccc62d0f:0xb0443d641c45c67a?hl=en
Around TKP Ichigaya Conference Center on Google Map

https://www.google.co.jp/maps/@35.6921894,139.733423,18z?hl=en
MAP (in Japanese)
View of TKP Ichigaya Conference Center from JR Ichigaya station
Access from the airports

From Narita Airport to Ichigaya
- 80-120 mins by Airport Limousine Bus to Shinjuku.
  - Limousine Bus service to Shinjuku is available every hour.
  - From Shinjuku, take JR Sobu Line(yellow above) for Ichigaya.
- Narita Express Train is also available every hour and takes an hour to Shinjuku.
  http://www.jreast.co.jp/e/nex/

From Haneda Airport to TKP Ichigaya
- 60 mins by Airport Limousine Bus to Shinjuku.
  - Limousine Bus service to Shinjuku is available every hour.
  - From Shinjuku, take JR Sobu Line(yellow above) for Ichigaya.
- By Train
  - The easiest and quickest way to Ichigaya is:
    - Take the Tokyo Monorail from each of the airport terminals and get off at Hamamatsucho.
      http://www.tokyo-monorail.co.jp/english/index.html
    - Transfer to the JR Yamanote Line at Hamamatsucho and get off at Akihabara.
      https://www.jreast.co.jp/e/destinations/tokyo/
    - Change to the JR Sobu Line at Akihabara and get off at Ichigaya.
- By Taxi
  - The fare varies depending on traffic conditions for the route from each of the airport terminals to Ichigaya (5,000 yen ~ 10,000 yen).
<table>
<thead>
<tr>
<th>Hotel Name (English/Japanese)</th>
<th>URL</th>
<th>Access from the nearest station(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tokyo Dome Hotel 東京ドームホテル</td>
<td><a href="http://www.tokyodome-hotels.co.jp/e/">http://www.tokyodome-hotels.co.jp/e/</a></td>
<td>5 mins. walk from Suidobashi Sta.</td>
</tr>
<tr>
<td>Hotel Agnes アグネスホテル</td>
<td><a href="http://www.agneshotel.com/foreign/english.html">http://www.agneshotel.com/foreign/english.html</a></td>
<td>5 mins. walk from Iidabashi Sta.</td>
</tr>
<tr>
<td>Arcadia Ichigaya アルカディア市ヶ谷</td>
<td><a href="http://www.arcadia-jp.org/access_english.htm">http://www.arcadia-jp.org/access_english.htm</a></td>
<td>1 min. walk from Ichigaya Sta.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>7 mins. walk from Ichigaya Sta.</td>
</tr>
<tr>
<td>APA Hotel (Shinjuku Gyoemmae) APAホテル新宿御苑前</td>
<td><a href="https://www.apahotel.com/ja_en/hotels/detail.php?id=221">https://www.apahotel.com/ja_en/hotels/detail.php?id=221</a></td>
<td>1 min. walk from Shinjukugyoen Sta.</td>
</tr>
<tr>
<td>Hotel New Otani ホテルニューオータニ</td>
<td><a href="http://www.newotani.co.jp/tokyo/">http://www.newotani.co.jp/tokyo/</a></td>
<td>5 mins. walk from Akasaka-mitsuke Sta.</td>
</tr>
<tr>
<td>ANA Intercontinental Tokyo ANAインターヴーテリアコンチネンタルホテル東京</td>
<td><a href="http://www.anaintercontinental-tokyo.jp/e/access/">http://www.anaintercontinental-tokyo.jp/e/access/</a></td>
<td>5 mins. walk from Tameike-Sanno Sta.</td>
</tr>
<tr>
<td>KEIO Plaza Hotel 京王プラザホテル</td>
<td><a href="http://www.keioplaza.com/">http://www.keioplaza.com/</a></td>
<td>10 mins. walk from Shinjuku Sta.</td>
</tr>
<tr>
<td>The Capital Hotel Tokyo キャピトルホテル東急</td>
<td><a href="https://www.tokyuhotelsjapan.com/global/capitol-h/">https://www.tokyuhotelsjapan.com/global/capitol-h/</a></td>
<td>Direct access to Tameike-sanno Sta./Kokkai-gijidomae Sta.</td>
</tr>
<tr>
<td>Akasaka Excel Hotel 赤坂 エクセルホテル東急</td>
<td><a href="https://www.tokyuhotelsjapan.com/global/akasaka-e/">https://www.tokyuhotelsjapan.com/global/akasaka-e/</a></td>
<td>1 min. walk from Akasaka-mitsuke Sta.</td>
</tr>
<tr>
<td>Hotel WING International Premium Tokyo Yotsuya ホテルウィングインターナショナルプレミアム東京四谷</td>
<td><a href="http://www.hotelwingjapan.com/">http://www.hotelwingjapan.com/</a></td>
<td>5 mins. walk from to Yotsuya-sanchome Sta.</td>
</tr>
<tr>
<td>TOKYU STAY YOTSUYA 東急ステイ四谷</td>
<td><a href="http://www.tokyustay.co.jp/e/hotel/YOT/">http://www.tokyustay.co.jp/e/hotel/YOT/</a></td>
<td>3 mins. walk from Yotsuya Sta.</td>
</tr>
</tbody>
</table>
Other Information

- JASIC Website
  http://www.jasic.org/e/03_location/location_jasic.htm
- Narita International Airport Website
- Haneda Airport International Passenger Terminal Website
- JR lines in the Tokyo area
  https://www.jreast.co.jp/e/downloads/
- Tokyo Metro Guide
- Official Tourism Website of Japan
  http://www.jnto.go.jp/eng/
- The Official Tokyo Travel Guide

Updated in June 2018
If you have any question, please contact Ms. Toba
toba@jasic.org