

## **INVITATION –23<sup>rd</sup> session of the IWG on ACSF**

Dear delegates,

Please be invited to the 23<sup>rd</sup> session of the IWG on ACSF in Brussels 30<sup>th</sup> of July to 1<sup>st</sup> of August 2019

### **Dates an venue:**

For the 30 and 31 of July – The venue will be Centre Borschette (36 rue Froissart, Brussels) – Room “AB 0B”

For the 1<sup>st</sup> of August – The venue will be Charlemagne building (170 rue de la Loi, Brussels) – Room “JENK - Lord Jenkins Room”

The 2 buildings are 5 min away from metro Schuman (which is a station well connected to the airport).

The 23<sup>rd</sup> ACSF meeting will be hosted by the EC.

### **Important:**

To get access to the EC buildings participants are required in addition to the registration to the secretary of the IWG on ACSF to register for an epass to have access to the EC buildings: <https://ec.europa.eu/eusurvey/runner/IWG-ACSF> by July 24th at latest.

	Date	Time	Meeting	Venue
ACSF	2019/07/30	09:30-12:00	CP-meeting	Centre Borschette Room “AB 0B”
	2019/07/30	13:30-17:00	IWG ACSF meeting	Centre Borschette Room “AB 0B”
	2019/07/31	09:00-17:00	IWG ACSF meeting	Centre Borschette Room “AB 0B”
	2019/08/01	09:00-17:00	IWG ACSF meeting	Charlemagne building Room “JENK - Lord Jenkins Room”

The provisional agenda will be distributed as soon as possible.

The meeting room for the IWG on ACSF meeting in Brussels is limited to 80 (AB 0B) / 120 (Jenk) participants.

Due to this fact, the Chairmen, decided a distribution of seats for participants as follows:

CPs:	35 seats
Industry:	35 seats
Other NGOs:	10 seats

10 seats from the other NGOs like CITA, IMMA, SAE, JASIC as well as 35 CP seats might not entirely be needed. After the deadline for the registration these “left over seats” will be distributed to industry.

Furthermore the chairmen ask industry to organize themselves and send the secretary a list of their representatives attending. Applies for registration of industry representatives to the secretary will not be considered.

Please send your meeting registration not later than **16<sup>th</sup> of July 2019** to give a chance to distribute “left over seats” in time and to enable participants with “left over seats” to organize their travel to the secretary **Mr. Rudolf Gerlach** ([gerlach@de.tuv.com](mailto:gerlach@de.tuv.com))

In the case, we have more than 45 registrations from CPs and other NGO, we have to limit the participation to delegates, which have participated in the previous sessions on a regular basis.

Please consider this **before** you book your travel!

If your registration cannot be considered, you will be informed latest 17<sup>th</sup> of July 2019.

Registrations done later than 16<sup>th</sup> of July 2019 will not be considered.

Please do not forget to provide the documents for the meeting not later than 16<sup>th</sup> of July 2019 to me

With kind regards

Rudolf Gerlach

Secretary of the IWG on ACSF

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