

## **INVITATION –24<sup>th</sup> session of the IWG on ACSF**

Dear members of the IWG on ACSF,,

Please be invited to the 24th session of the IWG on ACSF in Barcelona:  
 Monday, 18. November 2019: starting at 1:30 p.m.  
 Wednesday, 20. November 2019: ending at 5:00 p.m.

The CP-only pre-meeting will take place:  
 Monday, 18. November 2019: starting at 9:00 a.m. ending at 0:30 p.m.

### **Dates and venue:**

Aula Capella of the ETSEIB (Industrial Engineers School of Barcelona)  
 Av. Diagonal, 647  
 08028 Barcelona, Spain

(This location is not in the city center of Barcelona but, according to IDIADA, it's easy to get there by tram, subway or bus. A detailed information will follow soon)

The 24<sup>th</sup> ACSF meeting will be hosted by IDIADA.

	Date	Time	Meeting	Venue
ACSF	2019/11/18	<del>09:30-12:30</del> 09:00-12:30	CP-meeting	Aula Capella of the ETSEIB (Industrial Engineers School of Barcelona) Av. Diagonal, 647 08028 Barcelona
	2019/11/18	13:30-17:00	IWG ACSF meeting	
	2019/11/19	09:00-17:00	IWG ACSF meeting	
	2019/11/20	09:00-17:00	IWG ACSF meeting	

The provisional agenda will be distributed as soon as possible

The meeting room for the IWG on ACSF meeting in Barcelona is limited to 60 participants.

Due to this fact, the Chairmen, Mr. Morimomto and Mr. Theis, decided a distribution of seats for participants as follows:

CPs:	27 seats
Industry:	25 seats
Other NGOs:	8 seats

8 seats from the other NGOs like CITA, IMMA, SAE, JASIC as well as 27 CP seats might not entirely be needed. After the deadline for the registration these “left over seats” will be distributed to industry.

Furthermore the chairmen ask industry to organize themselves and send the secretary a list of their representatives attending. Applies for registration of industry representatives to the secretary will not be considered.

Please send your meeting registration not later than **28<sup>th</sup> of October 2019** to give a chance to distribute “left over seats” in time and to enable participants with “left over seats” to organize their travel to the secretary **Mr. Rudolf Gerlach** ([gerlach@de.tuv.com](mailto:gerlach@de.tuv.com))

In the case, we have more than 35 registrations from CPs and other NGOs, we have to limit the participation to delegates, which have participated in the previous sessions on a regular basis.

Please consider this **before** you book your travel!

If your registration can't be considered, you will be informed latest 29<sup>th</sup> of October 2019. Registrations done later than 28<sup>th</sup> of October 2019 will not be considered.

Please do not forget to provide the documents for the meeting not later than 4<sup>th</sup> of November 2019 to me

*Please look on the ACSF-website on a frequently basis  
I just uploaded to the folder of the 23<sup>rd</sup> session document  
ACSF-23-02r4 as cleaned (non-colored) version of ACSF-23-02r3*

With kind regards

Rudolf Gerlach

Secretary of the IWG on ACSF

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