

**Leadership team meeting - UNECE People-first Impact Assessment Tool
25 June 2020 – Videoconference (3.30 to 4.40pm, Geneva time)**

Agenda

1. Information by the secretariat (10 minutes)

2. Scoring (25 minutes)

- a. How should the 3 cross-cutting indicators (location, statement of intent and verification of data) be included in the methodology?
- b. How has the methodology dealt with different stages in project development (design, construction and operations)? It is proposed that each sub-group re-visits its respective template to ensure that the evaluation criteria are valid for each of the 3 phases.
- c. If considered desirable, how can qualitative comments on projects, as well as a score, be provided in the self-assessment tool? The secretariat proposes that besides a score, the self-assessment tool will also generate a number of qualitative comments and observations on the strengths and weaknesses of projects vis-à-vis the People-first outcomes and the SDGs.
- d. Do you need to pass all the benchmarks to get a score?.

3. Testing (25 minutes)

Testing in the short-term (2 months)

- a. Eliminate anomalies in the methodology;
- b. Determine that the scoring provide a balance between projects that meet the designated People-first status and those that fail;
- c. Make the benchmarks and evaluation criterial operational; and
- d. Ensure sustainability of the tool;

The testing phase will be coordinated by the secretariat with the technical support of Melissa and Pedro, while others are also welcomed to contribute. To help advancing the work on the tool in the coming 8 weeks, the group may decide to set up a sub-group (consisting of 2/3 members) to:

- i. ensure consistency of the tool across the 5 outcomes; and
- ii. reinforce the resilience aspects in the tool in the context of the COVID-19 pandemic.

Testing in the medium-term (2 to 6 months)

- a. Ideas to be shared by the secretariat for consideration at a future meeting.